Title I Updates

February 19, 2016

Welcome

- This webinar will be recorded today, February 19, 2016.

- If you have questions about any of the topics, use the chat feature.

Agenda

- Transition for Every Student Succeeds Act (ESSA)
- Data collections
- Monitoring
  - Audit evaluation
- Revisions and project end dates

ESSA Transition

- Supt. Douglas' letter – February 16th
- ESSAInbox@azed.gov
- Timeline:
  - Preliminary program allocations received (President's budget levels); LEA allocations received 2/19/16
  - Accountability transition continues
  - Current Priority and Focus schools remain on list
    - Evaluated after 2nd year AzMERIT is available (July)
    - New schools that meet criteria added
    - SIG transition not clear – complicated by multiple sources of funds by FFY
    - ESSA requires a single state-level set aside of up to 7%

ESSA Transition

- LEA and school CIPs – authority
  - Make updates/revisions as data is evaluated
  - Format in ALEAT remains the same for FY17
    - Additional guidance for any new requirements
  - Continue to use local data to establish goals and benchmarks
    - No AMOs or AMAOs for AzMERIT performance
    - Graduation rate 60% or 67% ?
    - All subgroups remain – measure gaps
  - LEAs are responsible for ensuring all SW schools have CIPs that contain the SW components

- Data collections
  - N or D reporting (next slide)
  - Oct 1 Enrollment memo
    - Data clean-up until March 3rd
    - Check the memo for access
  - Census data
    - Challenge deadline – March 8th
    - http://www.azed.gov/program-operations/census/
- Monitoring
  - Audit Evaluation Form – due February 25th
  - http://www.azed.gov/grants-management/federal-fiscal-monitoring/audit-evaluation-forms/

Neglected / Delinquent

Common Logon Application Menu

◆ Academic Achievement Reports

FY 2016 October Count by LEAs of Institutions for Neglected or Delinquent Children (due 12/3/15)

Kyrene Elementary District
  Not Initiated (17)

Alpine Elementary District
Apache Elementary District
Blue Elementary District
Bonita Elementary District
Cochise Elementary District
Crown King Elementary District
Duncan Unified District
Mobile Elementary District
Pearce Elementary District
Red Rock Elementary District
Round Valley Unified District
San Fernando Elementary District
Sanders Unified District
Sentinel Elementary District
Tonto Basin Elementary District
Tuba City Unified School District #15
Valley Union High School District

Effective Grants Management
Revisions, Project End Dates, CRs

- Reasons for Revision:
  - Add in carryover funds
  - Reflect adjustments to plans/budgeted items (10% or $1000)
  - Reflect new budget items – cannot spend from an unbudgeted line item
- When to submit Revision
  - Automatic system triggers
  - **Prior to Friday, JULY 1st** (Note this date is **91 days** prior to September 30)
  - Only after Reimbursement Requests are cleared

Effective Grants Management

- Monitor your expenditures
- Reimbursement Requests **monthly** (minimum)
- Be aware of <u>your</u> project end date
    - LEA can select after July 1st when CR is available
    - Selecting CR Draft Started creates the end date for you
    - Be sure all Reimbursement Requests have been processed
    - Final option to end project is **September 30 – Grant closes**

Effective Grants Management

- Requirements for submitting a revision
  - All requirements for initial approval of your ConApp still apply/ set aside and PPA / checklist
  - All budget items reflect the strategies and action steps in your CIPs and they must <u>align</u>
  - Clear descriptions on Budget page:
    - List Revision (#) date; use color; show + or - amount

REVISION 12/7/15

Edison Added $4,537.14 as more money was needed to purchase

Emerson Removed ($5,988.50) as lesser amount was needed for

Whittier Removed ($17,367.22) as less money was needed to pur

Effective Grants Management

- Completion Reports
  - Clear obligations to the grant – 60 days
  - Problem: data section – is it complete and accurate
  - Problem: Lack of tight management of expenditures and reimbursement requests leads to line items outside the 10%/$1000 limits
  - DO NOT plan on extended project dates to request revisions prior to CR to avoid audit exceptions
  - Allow for county processing
  - Automatic holds – after end of December

Effective Grants Management

- Carryover
  - LEAs must apply for a carryover waiver if the amount exceeds 15% of your allocation

	(1) Title I LEA CFDA: 84.010A
Original	7,416,850.22
Incoming Carryover	772,574.61
Outgoing Carryover	0.00
Total	8,189,424.83
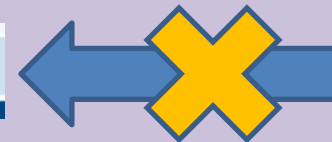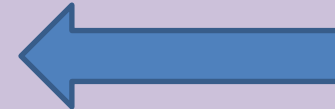
  - Limit = $1,112,527 for FY17

Quick Question

- When is it appropriate to use FTE or stipend when describing salaries?
- **Full-Time Equivalent**—A number derived by dividing the amount of actual employed time in a position by the amount of employed time required in a corresponding full-time position
- Can be defined by contract terms by LEA
  – Is the work performed as part of the employee's "regular" job or is it an added duty?
  – Use stipend for extra time (even summer school); FTE as part of work day and proportionate to federal program effort

Recap

- TO DO List:
  - Verify your Oct 1 data
  - Complete all other reporting/CRs
  - Monitor current project budgets; submit revisions as needed (DEADLINE JULY 1st)
  - Ensure program evaluation date is being collected
  - Establish schedule for review/updating CIPS in preparation for FY17

Questions

- If you have questions about any of the topics after the webinar, please email your Title I specialist or nancy.konitzer@azed.gov